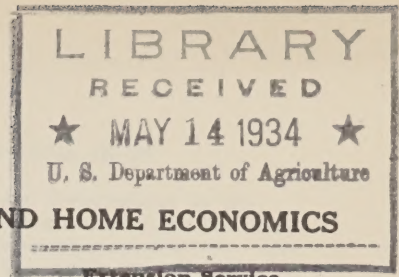


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U. S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service,  
Office of Cooperative Extension Work  
Washington, D. C.

# COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

## COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State----- County-----

Report of:

-----Home Demonstration Agent From----- to-----193--  
(Name)  
-----4-H Club Agent ----- to-----  
-----Agricultural Agent ----- to-----

READ SUGGESTIONS, PAGES 2 AND 3



Approved:

Date-----

State Extension Director

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF THE HISTORY OF ARTS

OFFICE OF THE DEAN

CHICAGO, ILLINOIS

1950

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## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

### STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Assistance rendered agents by specialists should also be included. This report should show, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents minus duplications due to two or more agents participating in the same activity or accomplishment. The county totals should show the progress made in the county during the year, in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est".

### NARRATIVE SUMMARY

Separate narrative reports are desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reenforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blue prints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

#### Suggestive Outline of Annual Narrative Report

- I. Cover and title page.
- II. Table of contents.
- III. Changes in county extension organization.
  - (1) Form.
  - (2) General policies.
  - (3) Procedure.
- IV. Program of work.
  - (1) Factors considered and methods used in determining program of work.
  - (2) Project activities and results.
 

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.

### TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on Extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges. Agents should read these definitions before starting to write the annual reports.





### Definitions of Extension Terms

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds--method demonstrations and result demonstrations.
 

A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.

A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment.

The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, boy, or girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than those spent in office.
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.





## GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results that can be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with regular agent.

	(a)	(b)	(c)	(d)	
	Total months of service this year	Days devoted to A. A. A. work	Total days spent in office	Total days spent in field	
-----Home Dem. Agent----- (Name)-----	-----	-----	-----	-----	
-----Asst. Home Dem. Agent-----	(1)-----	-----	-----	-----	1
-----4-H Club Agent-----	-----	-----	-----	-----	
-----Asst. 4-H Club Agent-----	(2)-----	-----	-----	-----	
-----Agricultural Agent-----	-----	-----	-----	-----	
-----Asst. Agricultural Agent-----	(3)-----	-----	-----	-----	

2. County extension organization or association.

(a) Name-----	-----	2
(b) Number of members-----	(1) Men-----	
	(2) Women-----	

3. Number of communities in county where extension work should be conducted----- 3

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees----- 4

5. Number of different voluntary county or community local leaders or committeemen actively engaged in forwarding the extension program.

(a) Adult work-----	(1) Men-----	5
	(2) Women-----	
	(1) Men-----	
	(2) Women-----	
(b) 4-H club work-----	(3) Older club boys-----	
	(4) Older club girls-----	

6. Number of clubs or other groups organized to carry on adult home demonstration work----- 6

7. Number of members in such clubs or groups----- 7

		(a)	(b)	(c)	(d)	
	H.D. Agents :	4-H Club Agents :	Agricultural Agents :	County Total <sup>1</sup> :		
8. Number of 4-H clubs-----	:	:	:	:	:	8
9. Number of different 4-H club members enrolled-----	(1)Boys <sup>2</sup> :	:	:	:	:	9
	(2)Girls <sup>2</sup> :	:	:	:	:	
10. Number of different 4-H club members completing-----	(1)Boys :	:	:	:	:	10
	(2)Girls :	:	:	:	:	
11. Number of different members enrolled in 4-H club work for:						
	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys-----	-----	-----	-----	-----	-----	-----
(b) Girls-----	-----	-----	-----	-----	-----	-----
12. Number of different 4-H club members enrolled according to age-----	Age : 10 : 11 : 12 : 13 : 14 : 15 : 16 : 17 : 18 : 19 : 20 : and under : and over	-----	-----	-----	-----	-----
	(a)Boys-----	-----	-----	-----	-----	-----
	(b)Girls-----	-----	-----	-----	-----	-----
13. Number of 4-H club members:	(a) In school-----	(b) Out of school-----				

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

<sup>2</sup> Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.





## GENERAL ACTIVITIES--Continued

Report Only This Year's Extension Activities and Results that can be Verified

Item				
	(a)	(b)	(c)	(d)
	Home Dem. Agents	4-H Club Agents	Agr'l Agents	County Total <sup>1</sup>
14. Number of 4-H club teams trained-----	(1) Judging-----	-----	-----	----- 14
	(2) Demonstration-----	-----	-----	-----
15. Number of groups other than 4-H clubs organized for extension work with rural young people 16 years of age and older-----	-----	-----	-----	----- 15
16. Members in groups reported in question 15-----	(1) Young men-----	-----	-----	----- 16
	(2) Young women-----	-----	-----	-----
17. Total number of farm visits <sup>2</sup> made in conducting extension work-----	-----	-----	-----	----- 17
18. Number of different farms visited-----	-----	-----	-----	----- 18
19. Total number of home visits <sup>2</sup> made in conducting extension work-----	-----	-----	-----	----- 19
20. Number of different homes visited-----	-----	-----	-----	----- 20
21. Number of calls relating to extension work-----	(1) Office-----	-----	-----	----- 21
	(2) Telephone-----	-----	-----	-----
22. Number of news articles or stories published <sup>3</sup> -----	-----	-----	-----	----- 22
23. Number of individual letters written-----	-----	-----	-----	----- 23
24. Number of different circular letters prepared (not total copies mailed)-----	-----	-----	-----	----- 24
25. Number of bulletins distributed-----	-----	-----	-----	----- 25
26. Number of radio talks made-----	-----	-----	-----	----- 26
27. Number of events at which extension exhibits were shown-----	-----	-----	-----	----- 27
	(a) Number-----	-----	-----	----- 28
	Total attendance:-----	-----	-----	-----
28. Training meetings held for local leaders or committeemen-----	(1) Adult work-----	(b) Men leaders-----	-----	-----
		(c) Women leaders-----	-----	-----
	(a) Number-----	-----	-----	-----
	Total attendance:-----	-----	-----	-----
29. Method demonstration meetings held (do not include meetings reported under No. 28)-----	(2) 4-H club-----	(b) Leaders-----	-----	-----
		(1) Number-----	-----	----- 29
	(2) Total attendance:-----	-----	-----	-----
30. Meetings held at result demonstrations-----	(1) Number-----	-----	-----	----- 30
	(2) Total attendance:-----	-----	-----	-----
	(a) Number-----	-----	-----	----- 31
	(b) Attendance-----	-----	-----	-----
31. Tours conducted-----	(a) Number-----	-----	-----	-----
	(b) Attendance-----	-----	-----	-----
	(a) Number-----	-----	-----	----- 32
	(b) Total attendance:-----	-----	-----	-----
32. Achievement days held-----	(1) Adult work-----	(b) Total attendance:-----	-----	-----
	(a) Number-----	-----	-----	-----
	(2) 4-H club-----	(b) Total attendance:-----	-----	-----
		-----	-----	-----

<sup>1</sup> Questions 17-35 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

<sup>2</sup> List as farm or home visit according to principal purpose of visit.

<sup>3</sup> Do not count items relating to notices of meetings only.





## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

Item					
	(a)	(b)	(c)	(d)	
	Home Dem. Agents	4-H Club Agents	Agr'l Agents	County Total <sup>1</sup>	
(a) Number-----	:	:	:	:	33
(b) Total members attending-----	:	:	:	:	
(1) Farm women--(c) Total others attending-----	:	:	:	:	
33. Encampments held-----	:	:	:	:	
(a) Number-----	:	:	:	:	
(b) Total boys attending-----	:	:	:	:	
(2) 4-H club--(c) Total girls attending-----	:	:	:	:	
(d) Total others attending-----	:	:	:	:	
34. Other meetings of an extension nature participated in and not previously reported-----	:	:	:	:	34
(1) Number-----	:	:	:	:	
(2) Total attendance-----	:	:	:	:	
35. Meetings held by local leaders or committeemen not participated in by agent and not reported elsewhere-----	:	:	:	:	35
(1) Adult work--(a) Number-----	:	:	:	:	
(b) Total attendance-----	:	:	:	:	
(2) 4-H club--(a) Number-----	:	:	:	:	
(b) Total attendance-----	:	:	:	:	

## SUMMARY OF EXTENSION INFLUENCE FOR YEAR

Present conditions make it highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this is very difficult information for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

36. Number of farms in county-----	36
37. Number of farms on which changes in practices have definitely resulted from the agricultural extension program-----	37
38. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program-----	38
39. Number of other homes in which changes in practices have definitely resulted from the home demonstration program-----	39
40. Number of farm homes with 4-H club members enrolled-----	40
41. Number of other homes with 4-H club members enrolled-----	41
42. Total number of different farm families influenced by some phase of the extension program----- (Include questions 37, 38, and 40 minus duplications)	42
43. Total number of different other families influenced by some phase of extension program----- (Include questions 39 and 41 minus duplications)	43

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.





CEREALS<sup>1</sup>

Report Only This Year's Extension Activities and Results that can be Verified

Item	(a) Corn	(b) Wheat	(c) Oats	(d) Rye	(e) Barley	(f) Other <sup>2</sup>	
44. Days devoted to line of work by:							
(1) Home demonstration agents-----							44
(2) 4-H club agents-----							
(3) Agricultural agents-----							
(4) Specialists-----							
45. Number of communities in which work was conducted--							45
46. Number of local leaders or committeemen assisting--							46
47. Days assistance rendered by leaders or committeemen-----							47
48. Number of adult result demonstrations conducted--							48
49. Number of meetings at result demonstrations-----							49
50. Number of method demonstration meetings held-----							50
51. Number of other meetings held-----							51
52. Number of news stories published-----							52
53. Number of different circular letters issued-----							53
54. Number of farm or home visits made-----							54
55. Number of office calls received-----							55
56. Number of 4-H club members enrolled---							56
(1) Boys-----							
(2) Girls-----							
57. Number of 4-H club members completing---							57
(1) Boys-----							
(2) Girls-----							
58. Number of acres in projects conducted by 4-H club members completing-----							58
59. Total yields of crops grown by 4-H club members completing-----							59
bu.-----bu.-----bu.-----bu.-----bu.-----bu.							
60. Number of farmers following fertilizer recommendations-----							60
61. Number of farmers following insect-control recommendations-----							61
62. Number of farmers following disease-control recommendations-----							62
63. Number of farmers following marketing recommendations-----							63
64. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise-----							64
65. Number of farms for which production-reduction contracts were signed-----	(3)						65
66. Total acres taken out of production on such farms in accordance with contracts reported in question 65-----							66
67. Number of farmers following other specific practice recommendations <sup>4</sup> :							
(1)-----							67
(2)-----							
(3)-----							
(4)-----							
(5)-----							

<sup>1</sup> Report fall-sown crops the year they are harvested.<sup>2</sup> Indicate crop by name.<sup>3</sup> Including hogs.<sup>4</sup> For sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.





LEGUMES AND FORAGE CROPS  
Report Only This Year's Extension Activities and Results that can be Verified

Item	(a)	(b)	(c)	(d)	(e)	(f)	
	Alfalfa:	Sweet clover:	(red, alsike, white):	Vetch:	Lespe:	Pastures	
					deza:		
68. Days devoted to line of work by:							
(1) Home demonstration agents-----							68
(2) 4-H club agents-----							
(3) Agricultural agents-----							
(4) Specialists-----							
69. Number of communities in which work was conducted-----							69
70. Number of local leaders or committeemen assisting-----							70
71. Days assistance rendered by leaders or committeemen-----							71
72. Number of adult result demonstrations conducted-----							72
73. Number of meetings at result demonstrations-----							73
74. Number of method demonstration meetings held-----							74
75. Number of other meetings held-----							75
76. Number of news stories published-----							76
77. Number of different circular letters issued-----							77
78. Number of farm or home visits made-----							78
79. Number of office calls received-----							79
80. Number of 4-H club members enrolled-----							80
(1) Boys-----							
(2) Girls-----							
81. Number of 4-H club members completing-----							81
(1) Boys-----							
(2) Girls-----							
82. Number of acres in projects conducted by 4-H club members completing-----							82
83. Total yields of crops grown by 4-H club members completing-----	bu.	bu.	bu.	bu.	bu.	xxxx	83
	tons	tons	tons	tons	tons	xxxx	
84. Number of farmers following fertilizer recommendations-----							84
85. Number of farmers following insect-control recommendations-----							85
86. Number of farmers following disease-control recommendations-----							86
87. Number of farmers following marketing recommendations-----							87
88. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise-----							88
89. Number of farms for which production-reduction contracts were signed-----							89
90. Total acres taken out of production on such farms in accordance with contracts reported in question 89-----							90
91. Number of farmers following other specific practice recommendations <sup>1</sup> :							91
(1)-----							
(2)-----							
(3)-----							
(4)-----							
(5)-----							

1

For sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.





## LEGUMES AND FORAGE CROPS--Continued

Report Only This Year's Extension Activities and Results that can be Verified

Item	(g) Soy beans	(h) Cowpeas	(i) Velvet beans	(j) Field beans	(k) Peanuts	(m) Other <sup>1</sup>	
68. Days devoted to line of work by:							
(1) Home demonstration agents-----							68
(2) 4-H club agents-----							
(3) Agricultural agents-----							
(4) Specialists-----							
69. Number of communities in which work was conducted----							69
70. Number of local leaders or committeemen assisting----							70
71. Days assistance rendered by leaders or committeemen-----							71
72. Number of adult result demonstrations conducted----							72
73. Number of meetings at result demonstrations-----							73
74. Number of method demonstration meetings held-----							74
75. Number of other meetings held-----							75
76. Number of news stories published-----							76
77. Number of different circular letters issued-----							77
78. Number of farm or home visits made-----							78
79. Number of office calls received-----							79
80. Number of 4-H club members enrolled----							80
(1) Boys-----							
(2) Girls-----							
81. Number of 4-H club members completing----							81
(1) Boys-----							
(2) Girls-----							
82. Number of acres in projects conducted by 4-H club members completing-----							82
83. Total yields of crops grown by 4-H club members completing-----	bu.	bu.	bu.	bu.	lbs.	tons	83
84. Number of farmers following fertilizer recommendations-----							84
85. Number of farmers following insect-control recommendations-----							85
86. Number of farmers following disease-control recommendations-----							86
87. Number of farmers following marketing recommendations-----							87
88. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise-----							88
89. Number of farms for which production-reduction contracts were signed-----							89
90. Total acres taken out of production on such farms in accordance with contracts reported in question 89-----							90
91. Number of farmers following other specific practice recommendations <sup>2</sup> ----							91
(1)-----							
(2)-----							
(3)-----							
(4)-----							
(5)-----							

<sup>1</sup> Indicate crop by name.<sup>2</sup> For sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.





## POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results that can be Verified

Item	(a)	(b)	(c)	(d)	(e)
	Irish potatoes	Sweet potatoes	Cotton	Tobacco	Other <sup>1</sup>
92. Days devoted to line of work by:					
(1) Home demonstration agents-----					92
(2) 4-H club agents-----					
(3) Agricultural agents-----					
(4) Specialists-----					
93. Number of communities in which work was conducted---					93
94. Number of local leaders or committeemen assisting---					94
95. Days assistance rendered by leaders or committeemen---					95
96. Number of adult result demonstrations conducted---					96
97. Number of meetings at result demonstrations-----					97
98. Number of method demonstration meetings held-----					98
99. Number of other meetings held-----					99
100. Number of news stories published-----					100
101. Number of different circular letters issued-----					101
102. Number of farm or home visits made-----					102
103. Number of office calls received-----					103
104. Number of 4-H club members enrolled---					104
(1) Boys-----					
(2) Girls-----					
105. Number of 4-H club members completing---					105
(1) Boys-----					
(2) Girls-----					
106. Number of acres in projects conducted by 4-H club members completing-----					106
107. Total yields of crops grown by 4-H club members completing-----	bu.	bu.	lbs. <sup>2</sup>	lbs.	107
108. Number of farmers following fertilizer recommendations-----					108
109. Number of farmers following insect-control recommendations-----					109
110. Number of farmers following disease-control recommendations-----					110
111. Number of farmers following marketing recommendations-----					111
112. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise-----					112
113. Number of farms for which production-reduction contracts were signed-----					113
114. Total acres taken out of production on such farms in accordance with contracts reported in question 113-----					114
115. Number of farmers following other specific practice recommendations:					
(1)-----					115
(2)-----					
(3)-----					
(4)-----					
(5)-----					

<sup>1</sup> Indicate crop by name.<sup>2</sup> Report yield of cotton in pounds of seed cotton.<sup>3</sup> For sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.



## FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results that can be Verified

Item	(a)	(b)	(c)	(d)	(e)	(f)
	Home	garden- ing	Beauti- fication	Tree	Bush	Grapes
	gardens	truck,	and	fruits	and	
	canning	of home		small		
	crops	grounds		fruits		
116. Days devoted to line of work by:						
(1) Home demonstration agents-----						116
(2) 4-H club agents-----						
(3) Agricultural agents-----						
(4) Specialists-----						
117. Number of communities in which work was conducted-----						117
118. Number of local leaders or committeemen assisting-----						118
119. Days assistance rendered by leaders or committeemen-----						119
120. Number of adult result demonstrations conducted-----						120
121. Number of meetings at result demonstrations-----						121
122. Number of method demonstration meetings held-----						122
123. Number of other meetings held-----						123
124. Number of news stories published-----						124
125. Number of different circular letters issued-----						125
126. Number of farm or home visits made-----						126
127. Number of office calls received-----						127
(1) Boys-----						128
128. Number of 4-H club members enrolled--(2) Girls-----						
(1) Boys-----						129
129. Number of 4-H club members completing--(2) Girls-----						
130. Number of acres in projects conducted by 4-H club members completing-----			x x x			130
131. Total yields of crops grown by 4-H club members completing-----		bu.	bu. x x x		bu.	bu. 131
132. Number of farmers following fertilizer recommendations-----						132
133. Number of farmers following insect-control recommendations-----						133
134. Number of farmers following disease-control recommendations-----						134
135. Number of farmers following marketing recommendations-----						135
136. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise-----						136
137. Number of homes following recommendations as to establishment or care of lawn-----	x x x	x x x x		x x x	x x x x	x x x 137
138. Number of homes following recommendations regarding planting of shrubbery and trees-----	x x x	x x x x		x x x	x x x x	x x x 138
139. Number of homes following recommendations as to treatment of walks, drives or fences-----	x x x	x x x x		x x x	x x x x	x x x 139
140. Number of homes following recommendations as to improving appearance of exterior of house and outbuildings-----	x x x	x x x x		x x x	x x x x	x x x 140
141. Number of homes following other specific practice recommendations <sup>1</sup> :						
(1)-----						141
(2)-----						
(3)-----						
(4)-----						

<sup>1</sup> For sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.





## FORESTRY AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results that can be Verified

Item	(a)		(b)	
	Forestry		Agricultural engineering (Farm and home)	
142. Days devoted to line of work by:	:	:	:	:
(1) Home demonstration agents-----	:	:	:	142
(2) 4-H club agents-----	:	:	:	
(3) Agricultural agents-----	:	:	:	
(4) Specialists-----	:	:	:	
143. Number of communities in which work was conducted:-----	:	:	:	143
144. Number of local leaders or committeemen assisting:-----	:	:	:	144
145. Days assistance rendered by leaders or committeemen-----	:	:	:	145
146. Number of adult result demonstrations conducted:-----	:	:	:	146
147. Number of meetings at result demonstrations-----	:	:	:	147
148. Number of method demonstration meetings held-----	:	:	:	148
149. Number of other meetings held-----	:	:	:	149
150. Number of news stories published-----	:	:	:	150
151. Number of different circular letters issued-----	:	:	:	151
152. Number of farm or home visits made-----	:	:	:	152
153. Number of office calls received-----	:	:	:	153
154. Number of 4-H club members enrolled---	(1) Boys-----	:	:	154
	(2) Girls-----	:	:	
155. Number of 4-H club members completing---	(1) Boys-----	:	:	155
	(2) Girls-----	:	:	
156. Number of units handled by 4-H club members completing-----	:	:	:	
	(1) Transplant beds cared for-----	:	(1) Acres terraced-----	156
	(2) Acres planted to forest trees-----	:	(2) Machines or equipment repaired-----	
	(3) Acres thinned, weeded, pruned or managed-----	:	(3) Articles made-----	
	(4) Acres farm woodland protected from fire-----	:	(4) Equipment installed-----	

## FORESTRY--Continued

157. Number of farms on which new areas were reforested by planting with small trees-----	157
158. Acres involved in preceding question-----	158
159. Number of farmers planting windbreaks or shelterbelts-----	159
160. Number of farmers planting trees for erosion control-----	160
161. Number of farmers making improved thinnings and weedings-----	161
162. Number of farmers practicing selection cutting-----	162
163. Number of farmers pruning forest trees-----	163
164. Number of farmers cooperating in prevention of forest fire-----	164
165. Number of farmers adopting improved practices in production of naval stores-----	165
166. Number of farmers adopting improved practices in production of maple sugar and syrup-----	166





## FORESTRY--Continued

Report Only This Year's Extension Activities and Results that can be Verified

167. Number of farmers assisted in timber estimating and appraisal-----	167
168. Number of farmers following wood preservation recommendations-----	168
169. Number of farmers following recommendations in the marketing of forest products-----	169
170. Number of farmers following other specific practice recommendations <sup>1</sup> :	
(a)-----	170
(b)-----	
(c)-----	
(d)-----	

## AGRICULTURAL ENGINEERING--Continued

Engineering activities	(a) Number of farms	(b) Number of units	(c) Total value of service or savings	
171. Terracing and erosion control-----	-----	-----acres.	\$-----	171
172. Drainage practices-----	-----	-----acres.	-----	172
173. Irrigation practices-----	-----	-----acres.	-----	173
174. Land-clearing practices-----	-----	-----acres.	-----	174
175. Better types of machines-----	-----	-----mach.	-----	175
176. Maintenance and repair of machines-----	-----	-----mach.	-----	176
177. Efficient use of machinery-----	-----	-----x x x x x x x x	-----	177
178. All buildings constructed-----	-----	-----bldgs.	-----	178
179. Buildings remodeled, repaired, painted:-----	-----	-----bldgs.	-----	179
180. Farm electrification-----	-----	-----	-----	180
181. Home equipment-----	-----	-----	-----	181
182. Total of columns (a) and (c)-----	-----farms.	-----x x x x x x x x	\$-----	182
183. Number of machines repaired as reported in question 176, by types:				
(a) Tractors-----		(d) Flows-----		183
(b) Tillage implements-----		(e) Mowers-----		
(c) Harvesters and threshers-----		(f) Planters-----		
		(g) Other-----		
184. Number of building and equipment improvements as reported in questions 178, 179, 180, 181, by types:				
(a) Dwellings constructed according to plans furnished-----				184
(b) Dwellings remodeled according to plans furnished-----				
(c) Sewage systems installed-----		(h) Dairy buildings-----		
(d) Water systems installed-----		(i) Silos-----		
(e) Heating systems installed-----		(j) Hog houses-----		
(f) Lighting systems installed-----		(k) Poultry houses-----		
(g) Home appliances and machines-----		(l) Other-----		

<sup>1</sup> For sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.



## POULTRY AND BEES

Report Only This Year's Extension Activities and Results that can be Verified

Item	(a)		(b)	
	Poultry		Bees	
185. Days devoted to line of work by:	:	:	:	:
(1) Home demonstration agents-----	:	:	:	185
(2) 4-H club agents-----	:	:	:	
(3) Agricultural agents-----	:	:	:	
(4) Specialists-----	:	:	:	
186. Number of communities in which work was conducted-----	:	:	:	186
187. Number of local leaders or committeemen assisting-----	:	:	:	187
188. Days assistance rendered by leaders or committeemen-----	:	:	:	188
189. Number of adult result demonstrations conducted-----	:	:	:	189
190. Number of meetings at result demonstrations-----	:	:	:	190
191. Number of method demonstration meetings held-----	:	:	:	191
192. Number of other meetings held-----	:	:	:	192
193. Number of news stories published-----	:	:	:	193
194. Number of different circular letters issued-----	:	:	:	194
195. Number of farm or home visits made-----	:	:	:	195
196. Number of office calls received-----	:	:	:	196
	(1) Boys-----	:	:	197
197. Number of 4-H club members enrolled-----	(2) Girls-----	:	:	
	(1) Boys-----	:	:	198
198. Number of 4-H club members completing-----	(2) Girls-----	:	:	
199. Number of units in projects conducted by 4-H club members completing--	chickens:-----	:	hives	199

## POULTRY--Continued

200. Number of families following an organized improved breeding plan as recommended-----	200
201. Number of families following recommendations in purchasing baby chicks-----	201
202. Number of families following recommendations in chick rearing-----	202
203. Number of families following production-feeding recommendations-----	203
204. Number of families following sanitation recommendations in disease and parasite control-----	204
205. Number of families improving poultry-house equipment according to recommendations-----	205
206. Number of families following marketing recommendations-----	206
207. Number of families assisted in using timely economic information as a basis for readjusting enterprise-----	207
208. Number of families following other specific practice recommendations <sup>1</sup> :	
(a)-----	208
(b)-----	
(c)-----	
(d)-----	
(e)-----	

## BEES--Continued

209. Number of farmers following recommendations in transferring colonies to modern hives-----	209
210. Number of colonies involved in question 209-----	210
211. Number of farmers following disease-control recommendations-----	211
212. Number of farmers following re-queening recommendations-----	212
213. Number of farmers following marketing recommendations-----	213
214. Number of farmers following other specific practice recommendations <sup>1</sup> :	
(a)-----	214
(b)-----	
(c)-----	

<sup>1</sup> For sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.





## DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results that can be Verified

Item	(a) Dairy cattle	(b) Beef cattle	(c) Sheep	(d) Swine	(e) Horses and mules	(f) Other <sup>1</sup>
215. Days devoted to line of work by:						
(1) Home demonstration agents-----						215
(2) 4-H club agents-----						
(3) Agricultural agents-----						
(4) Specialists-----						
216. Number of communities in which work was conducted-----						216
217. Number of local leaders or committeemen assisting-----						217
218. Days assistance rendered by leaders or committeemen-----						218
219. Number of adult result demonstrations conducted-----						219
220. Number of meetings at result demonstrations-----						220
221. Number of method demonstration meetings held-----						221
222. Number of other meetings held-----						222
223. Number of news stories published-----						223
224. Number of different circular letters issued-----						224
225. Number of farm or home visits made-----						225
226. Number of office calls received-----						226
227. Number of 4-H club members enrolled---						227
(1) Boys-----						
(2) Girls-----						
228. Number of 4-H club members completing---						228
(1) Boys-----						
(2) Girls-----						
229. Number of animals in projects conducted by 4-H club members completing-----						229
230. Number of farmers assisted in obtaining purebred sires-----						230
231. Number of farmers assisted in obtaining high-grade or purebred females-----						231
232. Number of bull, boar, ram, or stallion circles or clubs organized or assisted-----						232
233. Number of members in preceding circles or clubs-----						233
234. Number of herd or flock improvement associations organized or assisted-----						234
235. Number of members in these associations-----						235
236. Number of farmers not in associations keeping performance records of animals-----						236
237. Number of families assisted in home butchering, meat cutting, and curing-----						237
238. Number of families assisted in butter and cheese making-----						238
239. Number of farmers following parasite-control recommendations-----						239
240. Number of farmers following disease-control recommendations-----						240
241. Number of farmers following marketing recommendations-----						241
242. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise-----						242
243. Number of farms for which production-reduction contracts were signed-----				(2)		243
244. Total reduction in production on such farms in accordance with contracts reported in question 243-----	no animals					244
	lbs butter					
	fat					

<sup>1</sup> Indicate kind.<sup>2</sup> Including corn.





## AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results that can be Verified

Item	(a)	Farm management			(e)	(f)
	Public	(b) Farm records	(c) Individual farm planning on county or community basis	(d) Farm financial planning (short and long time)	Out-look	Marketing: Buying, selling, and financing
245. Days devoted to line of work by:						
(1) Home demonstration agents-----						245
(2) 4-H club agents-----						
(3) Agricultural agents-----						
(4) Specialists-----						
246. Number of communities in which work was conducted-----						246
247. Number of local leaders or committeemen assisting-----						247
248. Days assistance rendered by leaders or committeemen-----						248
249. Number of adult result demonstrations conducted-----						249
250. Number of meetings at result demonstrations-----						250
251. Number of method demonstration meetings held-----						251
252. Number of other meetings held-----						252
253. Number of pieces of timely educational material supplied-----						253
254. Number of news stories published-----						254
255. Number of different circular letters issued-----						255
256. Number of farm or home visits made-----						256
257. Number of office calls received-----						257
258. Number of 4-H club members enrolled---						258
(1) Boys-----						
(2) Girls-----						
259. Number of 4-H club members completing---						259
(1) Boys-----						
(2) Girls-----						
260. Number of farmers keeping farm accounts throughout the year under supervision of agent-----					(a) Regular----- (b) A. A. A.-----	260
261. Number of farmers keeping cost-of-production records under supervision of agent-----						261
262. Number of farmers assisted in summarizing and interpreting their accounts-----						262
263. Number of farmers assisted in making inventory or credit statements-----						263
264. Number of meetings held for interpreting cost accounts, farm records, or survey materials-----						264
265. Number of farmers assisted in obtaining credit-----						265
266. Number of farmers assisted in making mortgage or other debt adjustments-----						266
267. Number of farm credit associations assisted in organizing during the year-----						267
268. Number of farm business or enterprise survey records taken during year-----						268
269. Number of farmers making recommended changes in their business as result of keeping accounts or survey records-----						269
270. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations-----						270
271. Number of farmers advised relative to leases-----						271
272. Number of farmers assisted in developing supplemental sources of income-----						272
273. Number of families assisted in reducing cash expenditure:						
(a) By exchange of labor or machinery-----						273
(b) By bartering farm or home products for other commodities or services-----						
(c) By producing larger part of food on farm-----						
(d) By making own repairs of buildings and machinery-----						
274. Number of urban families moving to farms who have been assisted in getting established-----						274

<sup>1</sup> Include taxes, insurance, leases, etc.



## AGRICULTURAL ECONOMICS--Continued

Report Only This Year's Extension Activities and Results that can be Verified

275.	Number of marketing associations or groups <sup>1</sup> assisted in organizing during the year-----	275
276.	Number of marketing associations or groups <sup>1</sup> previously organized assisted by extension agent this year-----	276
277.	Membership in associations and groups organized or assisted (275 and 276)-----	277
278.	Number of individuals not in associations assisted with marketing problems-----	278
279.	Number of farmers following other specific practice recommendations <sup>2</sup> : (a)-----	279
	(b)-----	
	(c)-----	
	(d)-----	
	(e)-----	

	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
	Standard-izing:	Process-ing:	Locating markets:	Use of current market:	Financ-ing:	Organi-zation:	Account-ing:	Keeping member-ship:	
	packaging:	or mamufac-turing:	and transpor-tation:	informa-tion:				ship informed	
280.	Number of organizations assisted with problems of----								280
281.	Number of individuals not in organizations assisted with problems of-----								281

	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
	Hay and grain:	Cotton:	Dairy products:	Live-stock:	Fruits and vege-tables:	Poultry and eggs:	Home Food:	Handi-craft:	
282.	Value of products sold by all associations or groups organized or assisted-----								282
283.	Value of products sold by individuals (not in organizations) assisted-----								283

	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
	Livestock:	Feed for livestock:	Farm equipment:	Oil and gas:	Fertilizer, seed and other farm supplies:	Home equipment:	Home supplies:	
284.	Value of supplies purchased by all associations or groups organized or assisted-----							284
285.	Value of supplies purchased by individuals (not in organizations) assisted-----							285

<sup>1</sup> Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

<sup>2</sup> For sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.





## FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results that can be Verified

Item	(a) Food selection and preparation	(b) Food preservation
286. Days devoted to line of work by:		
(1) Home demonstration agents-----		286
(2) 4-H club agents-----		
(3) Agricultural agents-----		
(4) Specialists-----		
287. Number of communities in which work was conducted-----		287
288. Number of local leaders or committeemen assisting-----		288
289. Days assistance rendered by leaders or committeemen-----		289
290. Number of adult result demonstrations conducted-----		290
291. Number of meetings at result demonstrations-----		291
292. Number of method demonstration meetings held-----	(1) By agents-----	292
	(2) By leaders-----	
293. Number of other meetings held-----	(1) By agents-----	293
	(2) By leaders-----	
294. Number of news stories published-----		294
295. Number of different circular letters issued-----		295
296. Number of farm or home visits made-----		296
297. Number of office calls received-----		297
298. Number of 4-H club members enrolled-----	(1) Boys-----	298
	(2) Girls-----	
299. Number of 4-H club members completing-----	(1) Boys-----	299
	(2) Girls-----	
300. Number of units in projects conducted by 4-H club members completing-----	(1) Dishes of food products prepared-----	(1) Quarts canned----- 300
	(2) Meals planned and served-----	(2) Other containers of jelly, jam, and other products-----
301. Number of families budgeting food expenditure for a year-----		301
302. Number of families serving better balanced meals-----		302
303. Number of families improving home-packed lunches according to recommendations-----		303
304. Number of schools following recommendations for a hot dish or school lunch-----		304
305. Number of children involved in preceding question-----		305
306. Number of families following recommended methods of child feeding-----		306
307. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation)-----		307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats-----		308
309. Number of quarts canned (exclusive of 4-H club members)-----		309
310. Number of other containers of jam, jelly, or other products made (exclusive of 4-H club members)-----		310
311. Total estimated value of products canned or otherwise preserved-----		311
312. Number of families following food-buying recommendations-----		312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply-----		313
314. Number of families following other specific practice recommendations <sup>1</sup> :		
(a)-----		314
(b)-----		
(c)-----		
(d)-----		
(e)-----		

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.





## CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results that can be Verified

315.	Days devoted to line of work by:	
	(a) Home demonstration agents-----	315
	(b) 4-H club agents-----	
	(c) Agricultural agents-----	
	(d) Specialists-----	
316.	Number of communities in which work was conducted-----	316
317.	Number of local leaders or committeemen assisting-----	317
318.	Days assistance rendered by leaders or committeemen-----	318
319.	Number of adult result demonstrations conducted-----	319
320.	Number of meetings at result demonstrations-----	320
321.	Number of method demonstration meetings held-----	321
	(a) By agents-----	
	(b) By leaders-----	
322.	Number of other meetings held-----	322
	(a) By agents-----	
	(b) By leaders-----	
323.	Number of news stories published-----	323
324.	Number of different circular letters issued-----	324
325.	Number of farm or home visits made-----	325
326.	Number of office calls received-----	326
327.	Number of 4-H club members enrolled-----	327
	(a) Boys-----	
	(b) Girls-----	
328.	Number of 4-H club members completing-----	328
	(a) Boys-----	
	(b) Girls-----	
329.	Number of 4-H club members not in special child development projects who participated in definite child development work-----	329
330.	Number of homes improving habits of children-----	330
331.	Number of homes providing recommended play equipment-----	331
332.	Number of homes following recommendations regarding furnishings adapted to children's needs-----	332
333.	Number of different individuals participating in child development (a) Men----- and parent education program----- (b) Women-----	333
334.	Number of children involved in preceding question-----	334
335.	Number of homes following other specific practice recommendations <sup>1</sup> :	
	(a)-----	335
	(b)-----	
	(c)-----	
	(d)-----	
	(e)-----	

<sup>1</sup> For sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

THE HISTORY OF THE  
CITY OF BOSTON

FROM THE FIRST SETTLEMENT TO THE PRESENT TIME

BY NATHANIEL PHIPPS

IN TWO VOLUMES

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## CLOTHING

Report Only This Year's Extension Activities and Results that can be Verified

336. Days devoted to line of work by:			
(a) Home demonstration agents-----			336
(b) 4-H club agents-----			
(c) Agricultural agents-----			
(d) Specialists-----			
337. Number of communities in which work was conducted-----			337
338. Number of local leaders or committeemen assisting-----			338
339. Days assistance rendered by leaders or committeemen-----			339
340. Number of adult result demonstrations conducted-----			340
341. Number of meetings at result demonstrations-----			341
342. Number of method demonstration meetings held-----	(a) By agents-----		342
	(b) By leaders-----		
343. Number of other meetings held-----	(a) By agents-----		343
	(b) By leaders-----		
344. Number of news stories published-----			344
345. Number of different circular letters issued-----			345
346. Number of farm or home visits made-----			346
347. Number of office calls received-----			347
	(a) Boys-----		348
348. Number of 4-H club members enrolled-----	(b) Girls-----		
	(a) Boys-----		349
349. Number of 4-H club members completing-----	(b) Girls-----		
	(a) Dresses-----		350
350. Number of articles made by 4-H club members completing-----	(b) Other-----		
	(a)	(b)	
	Adults	Juniors	
351. Number of individuals following recommendations in construction of clothing-----			351
352. Number of individuals following recommendations in the selection of clothing-----			352
353. Number of individuals keeping clothing accounts-----			353
354. Number of individuals budgeting clothing expenditures-----			354
355. Number of individuals improving children's clothing according to recommendations-----			355
356. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing-----			356
357. Number of families assisted in using timely economic information in determining how to best meet clothing requirements-----		X X X X X X	357
358. Total estimated savings due to clothing program-----			358
359. Number of individuals following other specific practice recommendations <sup>1</sup> :			
(1)-----			359
(2)-----			
(3)-----			
(4)-----			
(5)-----			

<sup>1</sup> For sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.



1967-1968, 1968-1969, 1969-1970, 1970-1971, 1971-1972, 1972-1973, 1973-1974, 1974-1975, 1975-1976, 1976-1977, 1977-1978, 1978-1979, 1979-1980, 1980-1981, 1981-1982, 1982-1983, 1983-1984, 1984-1985, 1985-1986, 1986-1987, 1987-1988, 1988-1989, 1989-1990, 1990-1991, 1991-1992, 1992-1993, 1993-1994, 1994-1995, 1995-1996, 1996-1997, 1997-1998, 1998-1999, 1999-2000, 2000-2001, 2001-2002, 2002-2003, 2003-2004, 2004-2005, 2005-2006, 2006-2007, 2007-2008, 2008-2009, 2009-2010, 2010-2011, 2011-2012, 2012-2013, 2013-2014, 2014-2015, 2015-2016, 2016-2017, 2017-2018, 2018-2019, 2019-2020, 2020-2021, 2021-2022, 2022-2023, 2023-2024, 2024-2025, 2025-2026, 2026-2027, 2027-2028, 2028-2029, 2029-2030, 2030-2031, 2031-2032, 2032-2033, 2033-2034, 2034-2035, 2035-2036, 2036-2037, 2037-2038, 2038-2039, 2039-2040, 2040-2041, 2041-2042, 2042-2043, 2043-2044, 2044-2045, 2045-2046, 2046-2047, 2047-2048, 2048-2049, 2049-2050, 2050-2051, 2051-2052, 2052-2053, 2053-2054, 2054-2055, 2055-2056, 2056-2057, 2057-2058, 2058-2059, 2059-2060, 2060-2061, 2061-2062, 2062-2063, 2063-2064, 2064-2065, 2065-2066, 2066-2067, 2067-2068, 2068-2069, 2069-2070, 2070-2071, 2071-2072, 2072-2073, 2073-2074, 2074-2075, 2075-2076, 2076-2077, 2077-2078, 2078-2079, 2079-2080, 2080-2081, 2081-2082, 2082-2083, 2083-2084, 2084-2085, 2085-2086, 2086-2087, 2087-2088, 2088-2089, 2089-2090, 2090-2091, 2091-2092, 2092-2093, 2093-2094, 2094-2095, 2095-2096, 2096-2097, 2097-2098, 2098-2099, 2099-2100, 2100-2101, 2101-2102, 2102-2103, 2103-2104, 2104-2105, 2105-2106, 2106-2107, 2107-2108, 2108-2109, 2109-2110, 2110-2111, 2111-2112, 2112-2113, 2113-2114, 2114-2115, 2115-2116, 2116-2117, 2117-2118, 2118-2119, 2119-2120, 2120-2121, 2121-2122, 2122-2123, 2123-2124, 2124-2125, 2125-2126, 2126-2127, 2127-2128, 2128-2129, 2129-2130, 2130-2131, 2131-2132, 2132-2133, 2133-2134, 2134-2135, 2135-2136, 2136-2137, 2137-2138, 2138-2139, 2139-2140, 2140-2141, 2141-2142, 2142-2143, 2143-2144, 2144-2145, 2145-2146, 2146-2147, 2147-2148, 2148-2149, 2149-2150, 2150-2151, 2151-2152, 2152-2153, 2153-2154, 2154-2155, 2155-2156, 2156-2157, 2157-2158, 2158-2159, 2159-2160, 2160-2161, 2161-2162, 2162-2163, 2163-2164, 2164-2165, 2165-2166, 2166-2167, 2167-2168, 2168-2169, 2169-2170, 2170-2171, 2171-2172, 2172-2173, 2173-2174, 2174-2175, 2175-2176, 2176-2177, 2177-2178, 2178-2179, 2179-2180, 2180-2181, 2181-2182, 2182-2183, 2183-2184, 2184-2185, 2185-2186, 2186-2187, 2187-2188, 2188-2189, 2189-2190, 2190-2191, 2191-2192, 2192-2193, 2193-2194, 2194-2195, 2195-2196, 2196-2197, 2197-2198, 2198-2199, 2199-2200, 2200-2201, 2201-2202, 2202-2203, 2203-2204, 2204-2205, 2205-2206, 2206-2207, 2207-2208, 2208-2209, 2209-2210, 2210-2211, 2211-2212, 2212-2213, 2213-2214, 2214-2215, 2215-2216, 2216-2217, 2217-2218, 2218-2219, 2219-2220, 2220-2221, 2221-2222, 2222-2223, 2223-2224, 2224-2225, 2225-2226, 2226-2227, 2227-2228, 2228-2229, 2229-2230, 2230-2231, 2231-2232, 2232-2233, 2233-2234, 2234-2235, 2235-2236, 2236-2237, 2237-2238, 2238-2239, 2239-2240, 2240-2241, 2241-2242, 2242-2243, 2243-2244, 2244-2245, 2245-2246, 2246-2247, 2247-2248, 2248-2249, 2249-2250, 2250-2251, 2251-2252, 2252-2253, 2253-2254, 2254-2255, 2255-2256, 2256-2257, 2257-2258, 2258-2259, 2259-2260, 2260-2261, 2261-2262, 2262-2263, 2263-2264, 2264-2265, 2265-2266, 2266-2267, 2267-2268, 2268-2269, 2269-2270, 2270-2271, 2271-2272, 2272-2273, 2273-2274, 2274-2275, 2275-2276, 2276-2277, 2277-2278, 2278-2279, 2279-2280, 2280-2281, 2281-2282, 2282-2283, 2283-2284, 2284-2285, 2285-2286, 2286-2287, 2287-2288, 2288-2289, 2289-2290, 2290-2291, 2291-2292, 2292-2293, 2293-2294, 2294-2295, 2295-2296, 2296-2297, 2297-2298, 2298-2299, 2299-2300, 2300-2301, 2301-2302, 2302-2303, 2303-2304, 2304-2305, 2305-2306, 2306-2307, 2307-2308, 2308-2309, 2309-2310, 2310-2311, 2311-2312, 2312-2313, 2313-2314, 2314-2315, 2315-2316, 2316-2317, 2317-2318, 2318-2319, 2319-2320, 2320-2321, 2321-2322, 2322-2323, 2323-2324, 2324-2325, 2325-2326, 2326-2327, 2327-2328, 2328-2329, 2329-2330, 2330-2331, 2331-2332, 2332-2333, 2333-2334, 2334-2335, 2335-2336, 2336-2337, 2337-2338, 2338-2339, 23

## HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results that can be Verified

Item	(a) Home management	(b) House furnishings	(c) Handicraft	
360. Days devoted to line of work by:				
(1) Home demonstration agents-----				360
(2) 4-H club agents-----				
(3) Agricultural agents-----				
(4) Specialists-----				
361. Number of communities in which work was conducted-----				361
362. Number of local leaders or committeemen assisting-----				362
363. Days assistance rendered by leaders or committeemen-----				363
364. Number of adult result demonstrations conducted-----				364
365. Number of meetings at result demonstrations-----				365
366. Number of method demonstration meetings held-----				366
(1) By agents-----				
(2) By leaders-----				
367. Number of other meetings held-----				367
(1) By agents-----				
(2) By leaders-----				
368. Number of news stories published-----				368
369. Number of different circular letters issued-----				369
370. Number of farm or home visits made-----				370
371. Number of office calls received-----				371
372. Number of 4-H club members enrolled-----				372
(1) Boys-----				
(2) Girls-----				
373. Number of 4-H club members completing-----				373
(1) Boys-----				
(2) Girls-----				
374. Number of units in projects conducted by 4-H club members			rooms:	
completing-----			articles:--articles	374

## HOME MANAGEMENT--Continued

375. Number of 4-H club members keeping personal accounts-----				375
376. Number of families keeping home accounts according to a recommended plan-----				376
377. Number of families budgeting expenditures in relation to income according to a recommended plan-----				377
378. Number of families assisted in developing home industries as a means of supplementing income-----				378
379. Number of families following recommended methods in buying for the home-----				379
380. Number of women following a recommended schedule for home activities-----				380
381. Number of kitchens rearranged or improved for convenience according to recommendations-----				381
382. Number of families following recommendations in obtaining labor-saving equipment-----				382
383. Number of families adopting recommended laundering methods-----				383
384. Number of families assisted in home soap making-----				384
385. Number of families adopting recommended methods in care of house-----				385
386. Number of families assisted in making home-made equipment or conveniences-----				386
387. Number of families assisted in using timely economic information as a basis for readjusting family living-----				387
388. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living-----				388
389. Number of families having increased time for rest and leisure as a result of the home management program-----				389
390. Total estimated saving due to home management program-----				390
391. Number of families following other specific practice recommendations <sup>1</sup> :				
(a)-----				391
(b)-----				
(c)-----				
(d)-----				
(e)-----				

<sup>1</sup> For sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.



## HOUSE FURNISHINGS--Continued

Report Only This Year's Extension Activities and Results that can be Verified

392. Number of women improving the selection of household furnishings-----	392
393. Number of women following recommendations in improving methods of repairing, remodeling, or refinishing the furniture-----	393
394. Number of women following recommendations in improving treatment of windows (shades, curtains, draperies)-----	394
395. Number of women following recommendations in improving arrangement of rooms (other than kitchens)-----	395
396. Number of women improving treatment of walls, woodwork, and floors-----	396
397. Number of women applying principles of color and design in improving appearance of rooms-----	397
398. Total estimated savings due to house furnishings program-----	398
399. Number of women following other specific practice recommendations <sup>1</sup> :	
(a)-----	399
(b)-----	
(c)-----	
(d)-----	

## HANDICRAFT--Continued

400. Number of families following recommendations regarding handicraft-----	400
401. Number of families following other specific practice recommendations <sup>1</sup> :	
(a)-----	401
(b)-----	
(c)-----	
(d)-----	

## HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities and Results that can be Verified

402. Days devoted to line of work by:	
(a) Home demonstration agents-----	402
(b) 4-H club agents-----	
(c) Agricultural agents-----	
(d) Specialists-----	
403. Number of communities in which work was conducted-----	403
404. Number of local leaders or committeemen assisting-----	404
405. Days assistance rendered by leaders or committeemen-----	405
406. Number of adult result demonstrations conducted-----	406
407. Number of meetings at result demonstrations-----	407
	(a) By agents-----
408. Number of method demonstration meetings held-----	408
	(b) By leaders-----
	(a) By agents-----
409. Number of other meetings held-----	409
	(b) By leaders-----
410. Number of news stories published-----	410
411. Number of different circular letters issued-----	411
412. Number of farm or home visits made-----	412
413. Number of office calls received-----	413
	(a) Boys-----
414. Number of 4-H club members enrolled-----	414
	(b) Girls-----
	(a) Boys-----
415. Number of 4-H club members completing-----	415
	(b) Girls-----

<sup>1</sup> For sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.





## HOME HEALTH AND SANITATION--Continued

Report Only This Year's Extension Activities and Results that can be Verified

416.	Number of 4-H club members not in special health projects who participated in definite health-improvement work-----	(a) Boys-----	416
		(b) Girls-----	
417.	Number of individuals having health examination on recommendation of extension workers or participating in health contests-----	(a) 4-H club members-----	417
		(b) Others-----	
418.	Number of individuals improving health habits according to recommendations-----		418
419.	Number of individuals improving posture according to recommendations-----		419
420.	Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)-----		420
421.	Number of families adopting better home-nursing procedure according to recommendations-----		421
422.	Number of families installing sanitary closets or outhouses according to recommended plans-----		422
423.	Number of homes screened according to recommendations-----		423
424.	Number of families following other recommended methods of controlling flies, mosquitoes, and other insects-----		424
425.	Number of individuals enjoying improved health as a result of health and sanitation program-----		425
426.	Number of families following other specific practice recommendations <sup>1</sup> :-----		
	(a)-----		426
	(b)-----		
	(c)-----		
	(d)-----		
	(e)-----		

## COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities and Results that can be Verified

427.	Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations-----		427
428.	Number of country-life conferences or training meetings conducted for community leaders-----		428
429.	Number of community groups assisted with organizational problems, programs of activities, or meeting programs-----		429
430.	Number of communities developing recreation according to recommendations-----		430
431.	Number of families following recommendations as to home recreation-----		431
432.	Number of community or county-wide pageants or plays presented-----		432
433.	Number of community houses, clubhouses, permanent camps, or community rest rooms established-----	(a) Adults-----	433
		(b) Juniors-----	
434.	Number of communities assisted in improving hygienic or public-welfare practices-----		434
435.	Number of school or other community grounds improved in accordance with plans furnished-----		435
436.	Number of communities assisted in providing library facilities-----		436
437.	Number of 4-H clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.-----		437
438.	Total number of different communities assisted in connection with the community or country-life work reported on this page-----		438
439.	Number of families aided in obtaining assistance from Red Cross, or other relief agency-----		439

<sup>1</sup> For sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.





## MISCELLANEOUS

Report Only This Year's Extension Activities and Results that can be Verified

Item	(a) : Predatory: : animals :	(b) : Rodents :	(c) : General- : feeder : : insects <sup>1</sup> :	(d) : Weeds :	(e) : Other <sup>2</sup> :
440. Days devoted to line of work by:	:	:	:	:	:
(1) Home demonstration agents-----	-----	-----	-----	-----	----- 440
(2) 4-H club agents-----	-----	-----	-----	-----	-----
(3) Agricultural agents-----	-----	-----	-----	-----	-----
(4) Specialists-----	-----	-----	-----	-----	-----
441. Number of communities in which work was conducted:-----	-----	-----	-----	-----	----- 441
442. Number of local leaders or committeemen assisting:-----	-----	-----	-----	-----	----- 442
443. Days assistance rendered by leaders or committeemen-----	-----	-----	-----	-----	----- 443
444. Number of adult result demonstrations conducted:-----	-----	-----	-----	-----	----- 444
445. Number of meetings at result demonstrations-----	-----	-----	-----	-----	----- 445
446. Number of method demonstration meetings held-----	-----	-----	-----	-----	----- 446
447. Number of other meetings held-----	-----	-----	-----	-----	----- 447
448. Number of news stories published-----	-----	-----	-----	-----	----- 448
449. Number of different circular letters issued-----	-----	-----	-----	-----	----- 449
450. Number of farm or home visits made-----	-----	-----	-----	-----	----- 450
451. Number of office calls received-----	-----	-----	-----	-----	----- 451
452. Number of 4-H club members enrolled---	-----	-----	-----	-----	----- 452
(1) Boys-----	-----	-----	-----	-----	-----
(2) Girls-----	-----	-----	-----	-----	-----
453. Number of 4-H club members completing---	-----	-----	-----	-----	----- 453
(1) Boys-----	-----	-----	-----	-----	-----
(2) Girls-----	-----	-----	-----	-----	-----
454. Number of farmers following recommendations-----	-----	-----	-----	-----	----- 454
455. Pounds of poison used-----	-----	-----	-----	-----	----- 455
456. Total estimated saving due to program-----	-----	-----	-----	-----	----- 456

<sup>1</sup> Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.

<sup>2</sup> Indicate by name.



